User Manual

Please click on the Online Submission menu in order to submit your manuscript.

Please login to your dashboard via your username and password.

If you forget your password, please click on Forget password to change it by clicking on the link which sent to your email.
If it's your first time, you must click on Register and create your own username and password then you can submit your manuscript from your dashboard.

Online submission Process:
It's better to use Google Chrome or Firefox as your internet browser.
Of note: Only the corresponding author must submit the manuscript
Please select New submission menu in your dashboard in order to start your Online Submission Process:
Step 1: Manuscript Information

Online Submission

Manuscript Information

You need to complete all steps in order to submit your manuscript. Otherwise, it will be removed in 30 days.

Type of Manuscript

Field of Research

Please select type of manuscript and field of research from the drop-down menu. The category must be 2 characters.

Title

Running Title

animal science

Save
Step 2:
Abstract (This part is depending on your type of manuscript).

- **Abstract**
  - You need to complete all steps in order to submit your manuscript. Otherwise, it will be removed in 30 days.

- **Objective**

- **Materials and Methods**

- **Results**

- **Conclusion**

- **Keywords**
Step 3: Manuscript Authors

Manuscript Authors

Note 1: You can select more than one field for degree and field of study.
Note 2: Do not forget to check the corresponding author checkbox.
Step 4:
**Manuscript Files**

*Of note:* The size of each file must not be more than 3Mb.

**Cover letter:** Please prepare your cover letter based on the sample with all authors signature.
Step 5:
Suggested Reviewers

<table>
<thead>
<tr>
<th>Full Name</th>
<th>Email</th>
<th>Speciality</th>
<th>Actions</th>
</tr>
</thead>
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Add New Reviewers
Step 6:
Manuscript Confirmation

You can see the uploaded files of your manuscript in the following section in order to finalize them.

Download final file of your manuscript
Step 7:

Note: If you click the submit button, you are not allowed to edit anymore.

The Manuscript Revision:

After receiving your revision, edit your manuscript by clicking on the Action button. You must upload all files which need to be edited again and click on the submit button to finish the process.